



**Morrow County Commissioners Request for Qualifications**

9-Element Plan Services for HUC-12 050600011402

July 12, 2021

DEADLINE: July 30, 2021 at Noon

The Morrow County Commissioners are responsible for assuring the prosperity of Morrow County by promoting balanced economic development and the allocation of resources to address governmental functions involving public health and environmental stewardship. The Commissioners own and operate the SoMoCo Sanitary Sewer System in the southern portion of HUC-12 050600011402.

As such, the Morrow County Commissioners invite professional consultant statements of qualifications for providing 9-Element Plan coordination, stakeholder engagement, data analysis, and writing services. This relates to a 9-Element Plan required for HUC-12 050600011402 (see attached).

The submission deadline for Qualification Statements is July 30, 2021 at Noon, to be delivered to the Morrow County Commissioners at 80 N Walnut St., Mount Gilead, OH 43338.

The project includes a dedicated budget of \$15,000 from the SoMoCo Sanitary Sewer System and potential funds from an Ohio EPA grant. The project is expected to be completed by March 1, 2022.

The overall goal of the Commissioners' project assigned to the selected consultant will be a watershed planning process to complete an approvable 9-Element Conservation Plan (Ohio EPA-approved NPS-IS) for HUC-12 050600011402.

This approvable plan will include: strategic implementation guidance, as well as a recommended "shovel-ready" project that would be primed for future funding opportunities from the Ohio 319(h) Program and other potential sources. All planning activities will work towards deliverance of this overall goal.

The Commissioners anticipate that this work may include:

1. **Review and Summarize Existing Information:**  
Existing data and information will be researched and gleaned from the Ohio Integrated Report, Total Maximum Daily Load (TMDL) studies and/or Technical Supporting Documents (TSD) for HUC-12 050600011402, state and local agencies and groups, and other applicable sources. These data will be compiled and briefly summarized in text and map form to properly characterize HUC-12 050600011402 and its existing conditions in regards to nonpoint source pollution.
2. **Critical Area Identification and Characterization:**  
Information gathered from existing data sources, as well as local stakeholders, will be used to identify and delineate critical areas within each individual HUC-12 that will be targeted for incentive projects/programs to reduce nonpoint source pollution in order to make maximum progress towards water quality improvement and nutrient reduction goals. These results will be incorporated into the objective setting process.

3. Project Development and Stakeholder Outreach:

The Morrow County Commissioners will engage stakeholder organizations through the services of their procured consultant. The consultant will be tasked with developing a Project Partner Committee for the Commissioners' approval, and to keep them regularly updated on progress in creating the report. Public outreach will be accomplished through print and digital distribution channels of local partnering organizations, particularly the agricultural and environmental groups in HUC-12 050600011402 through targeted landowner outreach for project identification.

The consultant will need to coordinate and obtain input from groups that may include the following organizations:

Morrow County Farm Bureau  
Friends of Alum Creek  
Izaak Walton League  
Morrow County Cattlemen's Association  
Morrow County Pork Producers  
Morrow County Agricultural Society  
Del-Co Water Company  
Mid-Ohio Regional Planning Commission  
Village of Marengo  
USDA-Natural Resources Conservation Service  
Ohio Department of Natural Resources  
Ohio Department of Agriculture-Division of Soil and Water Conservation  
Ohio Environmental Protection Agency  
Ohio State University College of Food, Agricultural, and Environmental Science  
Morrow County Soil and Water Conservation District

4. Draft and Final NPS-IS Preparation:

The information generated from the above tasks will be analyzed and documented within a draft NPS-IS prepared using the standard format provided by Ohio EPA.

- a. The Morrow County Commissioners and their selected consultant will submit one complete draft of each NPS-IS to Ohio EPA for review and comments and will respond to comments for final approval.
- b. A final, approvable plan will be developed by March 1, 2022.

# MORROW COUNTY

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## Submission Requirements and Consultant Selection Criteria

Four (4) copies of a qualifications statement, including a letter of interest, shall be submitted in 8 1/2" x 11" bound format containing no more than 20 pages not including separation or index pages or cover sheet. The submission should also include an electronic version on a standard flash drive.

The statements shall contain the following information:

Transmittal Letter

The Consultant's experience in writing 9-Element Plans

*Evaluation criteria: 20%*

The professional background and qualifications for writing 9-Element plans.

*Evaluation criteria: 20%*

The consultant's experience working with US EPA and Ohio EPA regulatory staff.

*Evaluation criteria: 20%*

The firm's demonstrated record in meeting project guidelines, schedules, and deadlines.

*Evaluation criteria: 20%*

The firm's current workload.

*Evaluation criteria: 10%*

Quality of projects previously undertaken by the firm.

*Evaluation criteria: 10%*

The qualification statements (4 copies) shall be received by the Morrow County Commissioners, C/O Ms. Cheryl Heacock, Suite A, 80 North Walnut Street, Mount Gilead, Ohio 43338 no later than Noon on July 30, 2021.

The Morrow County Commissioners, reserve the right to accept or reject any or all Requests for Qualifications (RFQ) responses without further action.

Questions concerning the RFQ shall be submitted in writing or by email to:

Morrow County Development Office

Andy Ware, Director

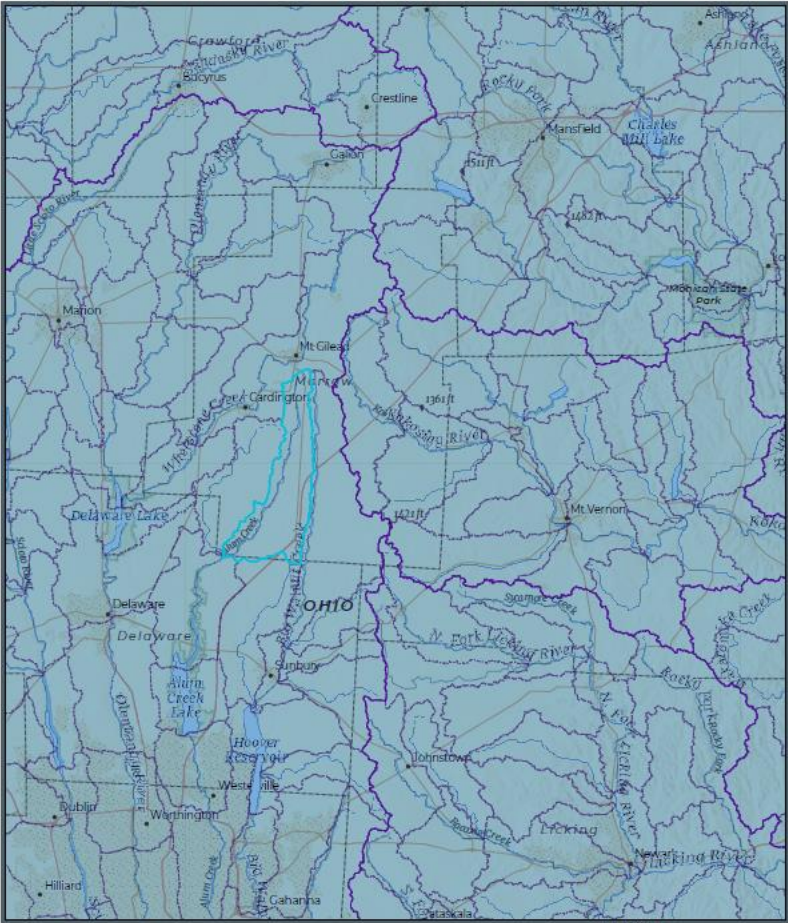
[andy.ware@co.morrow.oh.us](mailto:andy.ware@co.morrow.oh.us)

80 North Walnut Street, Suite B

Mount Gilead, Ohio 43338

# HUC-12 050600011402

## Water Quality and Hydrologic Units



5/7/2021, 10:25:34 AM

1:577,791

- Watershed Assessment Units (HUC12)
- HUC 08

