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**REGULAR SESSION AUGUST 24, 2020**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis and Mr. Whiston.

Mr. Castle via phone

Public in attendance: Andy Ware (Development), Joe Carroll (Airport), William Loebick (Park District), Carolyn Jones (concerned citizen), Lynn Tramonte (OH Immigrant Alliance), Lucia De La Barrera, Rafael De La Barrera.

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Davis, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF AUGUST 19, 2020: 20-R-647**

Mr. Whiston made a motion to approve the minutes of regular session of August 19, 2020, as recorded in the Commissioners Journal # 48.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 20-R-648**

Mr. Whiston made a motion to approve payment of bills numbered 1 through 110 submitted by the Morrow County Auditor's office.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "abstain"

**IN THE MATTER OF  
PAY-INS: 20-R-649**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Pay-in #202420 Payment received from Morrow County Services for Older Citizens for September insurance premium 7222-7777-740100 \$1,581.37

Pay-in #202438 Payment received from Business Solver for July 2020 COBRA payment 7222-7777-740100 \$68.60

Pay-in #202442 Payment received from Johnsville customers for sewer fund 5100 \$55.00

Pay-in #202443 Payment received from Chesterville customers for sewer fund 5159 \$60.00

Pay-in #202444 Payment received from Job & Family Services for indirect costs 1000-1020-420212 \$16,500.50

Pay-in #202453 Payment received from Ketterman customers for sewer fund 5121 \$55.84

Pay-in #202454 Payment received from Chesterville customers for sewer fund 5159 \$60.00

Pay-in #202455 Payment received from Inmate Calling Solutions for June 2020 inmate phone commissary 2901-1020-420204 Sheriff's portion \$2,235.93 and 1000-1020-420204 General Fund portion \$394.57

Pay-in #202456 Payment received from Health Department for 2<sup>nd</sup> half 2020 CSB rent 2072-1070-470802 \$43,200.00

Pay-in #202468 Payment received from Ketterman customers for sewer fund 5121 \$55.84

Pay-in #202469 Payment received from Johnsville customers for sewer fund 5100 \$66.00

Pay-in #202470 Payment received from Chesterville customers for sewer fund 5159 \$60.00

Pay-in #202471 Payment received from Somoco customers for sewer fund 5110 \$1,984.54

**IN THE MATTER OF  
TRANSFER OF FUNDS – DOG & KENNEL FUND, AUDITOR: 20-T-090**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Whiston to approve the following transfer of funds:

\*\*Reason – to purchase the next years dog licenses

From 2005-7002-530390 Mandated Share to 2005-7002-540420 Operating Supplies in the amount of \$123.70

From 2005-7002-530319 IT Professional Services to 2005-7002-540420 Operating Supplies in the amount of \$25.70

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROVAL FOR DEPUTY ED WELSH TO PURCHASE HIS DUTY WEAPON UPON  
RETIREMENT: 20-R-650**

**WHEREAS**, Deputy Ed Welsh will be retiring on September 30, 2020; and

**WHEREAS**, Deputy Welsh would like to purchase his duty weapon upon retirement; and

**WHEREAS**, Sheriff John L. Hinton is asking for the Morrow County Commissioner to approve Deputy Ed Welsh to purchase the Smith and Wesson M&P 40 for \$1.00.

**THEREFORE**, Mr. Davis made a motion to approve the sale and purchase of the Smith and Wesson M&P 40 #MRJ0260 to Deputy Ed Welsh upon retirement for \$1.00.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROVAL OF THE REVIZE WEB SERVICES SALES AGREEMENT AND APPROVAL FOR VICE-CHAIRMAN  
WARREN E. DAVIS TO SIGN: 20-R-651**

Mr. Whiston made a motion to approve the following Revize Web Services Sales Agreement and approval for Vice-Chairman Warren E. Davis to sign agreement:

This Sales Agreement is between Morrow County, Ohio (“CLIENT”) and Revize LLC, aka Revize Software Systems, (“Revize”). Federal Tax ID# 20-5000179 Date: 8-19-2020

**CLIENT INFORMATION:**

Company Name: Morrow County  
 Company Address: 80 North Walnut Street  
 Company City/State/Zip: Mount Gilead, OH 43338  
 Contact Name: Michael Struck  
 Billing Dept. Contact: Michael Struck  
 Client Website Address: <https://www.morrowcountyohio.gov>

**REVIZE LLC:**

Revize Software Systems  
 150 Kirts Blvd., Suite B  
 Troy, MI 48084  
 248-269-9263

The CLIENT agrees to purchase the following products and services provided by REVIZE:

Quantity	Description	Price
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$600
1	Phase 2 – Discovery & Design from scratch – One concept, three rounds of changes, home page and inner page design and layout, includes Responsive Web Design	\$1,500
1	Phase 3&4 – Revize Template Development – Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3 <sup>rd</sup> party web applications and CMS module updates, onetime fee:	\$3,300
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$1,900

1	Phase 6 – Site map development/content reorganization and content migration from old website into new website including spell checking and style corrections – up to 329 webpages and 456 documents (approximate amount on your website today). To help eliminate stale content, Revize will not be moving over any calendar events items or old news.	\$2,270
1	Phase 7 – Content Editing/Administrator Training, one-day session, remote, onetime fee:	\$1,600
1	Phase 8 – Go Live, onetime fee:	Included
1	Temporary Board of Elections Website: WEBGEN features only, <a href="http://www.co.norman.mn.us">www.co.norman.mn.us</a> design, red, white and blue color pallet, migration and use existing site map (Home, Voter Tools, Voter by Mail, etc.) to be live by 8-28-2020.	\$1,970
1	<b>Revize Special First Time Client Discount</b>	<b>(\$4,000)</b>
1	Revize Annual Fee, pre-paid, Includes unlimited tech support, CMS software updates (up to 8 users), security software updates, and 24 hour website health monitoring. Website hosting on 4 redundant server farms included free of charge with SSL security certificate (10 GB storage space, 100 GB monthly bandwidth limit) with pre-paid annual fee:	\$3,400
	Grand	\$12,540
	Total	

Five-year agreement with free website design refresh during year five. If client cancels this sales agreement before the sales agreement expiration date, the full amount of the 5 year agreement is still due. Revize requires a check for \$10,540 to start this Initiative. Remaining balance due upon website delivered for content editor training or the first year anniversary of the kick off meeting, whichever comes first. Annual services and website hosting start the day of the Kick Off project meeting. For project timeline and details please refer to our proposal dated 12-3-19. CLIENT understands that the project completion date is highly dependent on their timely communication with REVIZE. CLIENT also agrees and understands that:

- a. The primary communication tool for this project and future tech support is the REVIZE customer portal found at <https://support.revize.com>.
- b. During the project, CLIENT will respond to REVIZE inquiries within 48 hours of the request to avoid any delay in the project timeline.
- c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.

Terms:

- 1. Payments: All invoices are due upon receipt. Work begins upon receiving initial payment.
- 2. Additional content migration, if requested, is available for \$3 per web page or document.
- 3. This Sales Agreement is the only legal document governing this sale.
- 4. Both parties must agree in writing to any changes or additions to this Sales Agreement.
- 5. This Sales Agreement is subject to the laws of the State of Ohio.
- 6. Pricing expires in 30 days.

AGREED TO BY:	CLIENT	REVIZE
Signature of Authorized Person:	s/Warren E. Davis	s/Joseph J. Nagrant
Name of Authorized Person:	Warren E. Davis	Joseph J. Nagrant
Title of Authorized Person:	Morrow County Commissioner	Business Development Director
Date:	August 24, 2020	_____

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF  
APPROVAL FOR ANDY WARE, MORROW COUNTY DEVELOPMENT DIRECTOR, TO SUBMIT MORROW COUNTY’S PY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION: 20-R-652**

Mr. Castle made a motion to approve Andy Ware, Morrow County Development Director, to submit Morrow County’s PY 2020 Community Development Block Grant Application for \$172,000 for

repaving 7,100 SY of Lincoln Avenue, from Town Street to HPM Street, in Mount Gilead. The project will also replace eight existing drainage inlets and add four drainage inlets with new storm sewers, as well as the addition of new curbing on Lincoln Avenue between Delaware and Town Street. The Village of Mount Gilead is providing \$134,334 of local match to the \$306,334 project.

This project replaces the previously submitted CDBG application (20-R-478) for improvements to the SoMoCo Sewer Plant.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-653**

Mr. Whiston made a motion to recess session at 9:26 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**Commissioner Castle is no longer in attendance**

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-654**

Mr. Davis made a motion to return to regular session at 11:40 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS