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**REGULAR SESSION MAY 11, 2020**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis and Mr. Whiston

Mr. Castle via phone

Public in attendance: Andy Ware (Development), Sarah Cleveland, John Harsch (EMA), Alberta Stojkovic (Sentinel) and Mike Bachelder (Municipal Court).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Davis, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF MAY 6, 2020: 20-R-375**

Mr. Whiston made a motion to approve the minutes of regular session of May 6, 2020, as recorded in the Commissioners Journal # 48.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 20-R-376**

Mr. Davis made a motion to approve payment of bills numbered 1 through 115 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "abstain"

**IN THE MATTER OF  
PAY-INS: 20-R-377**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Pay-in #201378 Payment received from Ketterman customers for sewer fund 5121 \$39.09  
Pay-in #201379 Payment received from Johnsville customers for sewer fund 5100 \$118.00  
Pay-in #201380 Payment received from Chesterville customers for sewer fund 5159 \$600.00  
Pay-in #201376 Payment received from State of Ohio Coroners toxicology 1000-1050-520202 \$2,280.57  
Pay-in #201392 Payment received from Metropolitan Housing for May 2020 CSB rent 2072-1070-470802 \$775.00  
Pay-in #201394 Payment received from Ketterman customers for sewer fund 5121 \$218.36  
Pay-in #201395 Payment received from Johnsville customers for sewer fund 5100 \$177.00  
Pay-in #201396 Payment received from Chesterville customers for sewer fund 5159 \$120.00  
Pay-in #201406 Payment received from Chesterville customers for sewer fund 5159 \$806.00  
Pay-in #201407 Payment received from Johnsville Point-N-Pay customers for sewer fund 5100 \$247.80  
Pay-in #201408 Payment received from Johnsville customers for sewer fund 5100 \$120.00  
Pay-in #201409 Payment received from Ketterman customers for sewer fund 5121 \$223.36

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, PROSECUTOR: 20-T-029**

At the request of Thomas J. Smith, Assistant Prosecutor, a motion was made by Mr. Davis to approve the following transfer of funds:

\*\*Reason – to purchase a new chair for victim witness advocate

From 1000-4447-540410 Office Supplies to 1000-4447-550740 Equipment in the amount of \$189.99

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
RESOLUTION REQUESTING CERTIFICATION BY THE COUNTY AUDITOR FOR A 2.5  
MILL TAX LEVY AS REQUESTED BY THE BOARD OF MORROW COUNTY HOSPITAL  
TRUSTEES: 20-R-378**

**Resolution Requesting Certification  
by The County Auditor for a Tax Levy**

**RESOLUTION NUMBER: 20-R-378**

The Board of Morrow County Commissioners, Morrow County, Ohio met in Regular Session on May 11, 2020.

**WHEREAS**, Mr. Davis moved the adoption of the following resolution:

Revised Code for the purpose is 5705.191

**WHEREAS**, the Morrow County Commissioners have received a request to place a tax levy for the amount of 2.5 mill, for the purpose of support of Morrow County Hospital upon the ballot for the general election in 2020 as a renewal tax levy, for a period of 5 years.

**Therefore, be it resolved, by the Board of Morrow County Commissioners** of the above taxing district, Morrow County, Ohio, two thirds of all members elected thereto concurring that the County Auditor certify the amount of the levy.

**Be it further RESOLVED**, that the Clerk of the above said taxing district be and is hereby directed to certify a copy of this resolution to the Morrow County Auditor.

**WHEREAS**, under ORC 5705.03 (B) the Auditor is required to supply this taxing district with the current valuation certification within 10 days after a taxing authority requests it. The number of mills required to generate a specified amount of revenue, or the dollar amount of revenue that would be generated by a specific number of mills.

Mr. Castle seconded the motion and roll being called upon its adoption, the vote resulted as follows:

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL OF LETTER OF APPOINTMENTS, AUTHORIZED AGENTS RELATIVE TO  
THE PUBLIC ASSISTANCE GRANT PROGRAM FOR FEMA-DR-4507-OH: 20-R-379**

**WHEREAS**, in regards to the Public Assistance Grant Program through the Department of Homeland Security, Federal Emergency Management Agency there is a need to have letter of appointments for authorized agents to sign and administer the grant process; and

**WHEREAS**, the Morrow County Commissioners have deemed John Harsch, Emergency Management Director the authorized agent for the EMA office; and

**WHEREAS**, the Morrow County Commissioners have deemed Cheryl Heacock, Commissioner's Clerk the authorized agent for the Morrow County Commissioners Office; and

**THEREFORE**, Mr. Whiston made a motion to approve the letter of appointments authorizing John Harsch and Cheryl Heacock be authorized agents for their respective offices.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL OF OHIO DEPARTMENT OF PUBLIC SAFETY, EMERGENCY  
MANAGEMENT AGENCY, STATE-LOCAL AGREEMENT: 20-R-380**

Mr. Davis made a motion to approve the Ohio Department of Public Safety, Emergency Management Agency, State-Local Agreement as pertains to the Public Assistance Grant Program and approval for authorized agents established in prior resolution to sign as needed.

OHIO DEPARTMENT OF PUBLIC SAFETY  
EMERGENCY MANAGEMENT AGENCY  
2855 W. DUBLIN GRANVILLE ROAD  
COLUMBUS, OHIO 43235  
614-799-3665  
**STATE-LOCAL AGREEMENT**

MAJOR DISASTER DESIGNATION: FEMA-DR- 4507 - OH

FEDERAL AWARDDING AGENCY: **DEPARTMENT OF HOMELAND SECURITY, FEMA**

PASS THRU ENTITY: **OHIO EMERGENCY MANAGEMENT AGENCY**

FEDERAL AWARD: **PUBLIC ASSISTANCE GRANT PROGRAM**

CATALOG OF FEDERAL DOMESTIC ASSISTANCE: **97.036**

DATE OF PRESIDENTIAL DECLARATION: 1/20/2020

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL OF MORROW COUNTY DEVELOPMENT OFFICE TO AWARD CONTRACT  
FOR ADMINISTRATION OF THE HOME RLF PROJECTS: 20-R-381**

**NOW, THEREFORE, BE IT RESOLVED**, that the Morrow County Development Office recommends Morrow Metro Housing Authority be awarded a contract, to not exceed the amount of \$20,000.00 for the 2020 calendar year, for the administration of the HOME Revolving Loan Fund projects and mandatory activities, as approved by the Board of Morrow County Commissioners.

Mr. Whiston made a motion to approve the recommendation of the Morrow County Development office.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL OF AMENDMENT NO. 1 TO ENGINEERING SERVICES AGREEMENT WITH  
STANTEC CONSULTING SERVICES INC. (MORROW COUNTY AIRPORT) AND  
APPROVAL FOR VICE-CHAIRMAN TO SIGN: 20-R-382**

**WHEREAS**, on April 8, 2020, the Morrow County Commissioners approved an Engineering Services Agreement between Stantec Consulting Services, Inc for an Airport GIS survey; and

**WHEREAS**, the Morrow County Development Office recommends amending the Stantec Engineering Services Agreement as follows:

**AMENDMENT NO. 1 TO ENGINEERING SERVICES AGREEMENT  
(Dated March 16, 2020)**

Please make the following changes to the Agreement:

1. On Attachment "A" of the Agreement, under the section "SERVICES\_BASIC SERVICES", add Update ALP. This item will cover work to add AGIS obstruction data (both tabular and

graphical, as required per FAA Standard Operating Procedure 2.0) to the inner approach sheets of the existing ALP. Existing ALP drawings in AutoCAD format will be provided to Stantec by the Owner.

2. On Attachment "A" of the Agreement, under the section "CONTRACT PRICE – BASIC SERVICES", add a fee for Update ALP of \$3,000.
3. On Attachment "A" of the Agreement, increase the Total Fee from \$76,650.00 to a final amount of \$79,650, an increase of \$3,000.00.

All other terms and conditions of the existing Agreement shall apply to this Addendum.

s/ Warren E. Davis, Vice-Chairman, Morrow County Commissioners

s/Stantec Consulting Services Inc.

**THEREFORE**, Mr. Castle made a motion to approve the Amendment No. 1 to Engineering Services Agreement with Stantec Consulting Services, Inc. as recommended by the Morrow County Development Office and approval for Vice-Chairman to sign.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL OF FINAL APPLICATION FOR THE FY20 FAA GRANT AND APPROVAL  
FOR TOM WHISTON TO SIGN: 20-R-383**

**WHEREAS**, the Morrow County Development Office recommends approving the final application for the FY20 FAA grant and approval for Tom Whiston to sign as well as the cost reasonableness statement included in the application;

**THEREFORE**, Mr. Castle made a motion to approve the final application for the FY20 FAA grant and approval for Tom Whiston to sign as well as the cost reasonableness statement included in the application.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
PROCLAMATION FOR NATIONAL POLICE WEEK 2020: 20-R-384**

Mr. Davis made a motion to approve the following Proclamation.

**PROCLAMATION FOR NATIONAL POLICE WEEK 2020**

**WHEREAS**, in 1962, President John F. Kennedy signed the first proclamation recognizing May 15<sup>th</sup> as Peace Officers Memorial Day and the week in which it falls as National Police Week; and

**WHEREAS**, police officers throughout Morrow County work tirelessly to protect and serve citizens across the County, enforce our laws, and keep our neighborhoods, schools, and families safe; and

**WHEREAS**, police officers report for duty aware of the sacrifices they may be called upon to make and risk their lives each and every day in order to safeguard the public and enforce the laws of Morrow County; and

**WHEREAS**, we reflect upon the selfless dedication and bravery of our local, state, and other public sector police, as our safety and well-being is promoted by their devotion to maintaining peace and security in our communities; and

**WHEREAS**, Police Week and Peace Officers Memorial Day are opportunities to honor officers who have fallen in the line of duty, and recognize the sacrifices made by the families of those officers and the families of those who continue to protect and serve our communities;

**NOW THEREFORE, BE IT RESOLVED** that the Morrow County Commissioners hereby proclaims May 10-16, 2020, as Police Week in Morrow County.

**BE IT FURTHER RESOLVED** that the Morrow County Commissioners publicly salutes the service of law enforcement officers in our community and in communities across the nation and encourages all citizens to express appreciation to those who continue to dedicate themselves to our safety and security.

**MORROW COUNTY BOARD OF COMMISSIONERS**

s/Tom E. Whiston

s/Burgess W. Castle

s/Warren E. Davis

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF  
APPROVAL OF THE MORROW COUNTY COMMISSIONERS EMPLOYEE  
CLASSIFICATION SERIES AND CURRENT STATUS: 20-R-385**

Mr. Davis moved the adoption of the following:

**NOW, THEREFORE, BE IT RESOLVED**, that the Morrow County Commissioners approve the following job titles and classifications as the only job classifications and positions within the Morrow County Commissioners Employee Classification Series.

As approved by the Board of Morrow County Commissioners:

<u>JOB TITLE</u>	<u>Job Position Control Number</u>	<u>Job Series Number</u>	<u>Classification Status</u>	<u>Full Time/Part Time Status</u>
Board Clerk	BCC001	JD100	Unclassified	FT
Assistant Clerk	BCC002	JD101	Unclassified	FT
Clerical/Billing Clerk	BCC023	JD102	Unclassified	PT
Maintenance Supervisor	BCC006	JD200	Unclassified	FT
Maintenance Worker 2	BCC007	JD201	Unclassified	FT
Maintenance Repair	BCC008	JD203	Unclassified	FT
Maintenance Worker 1	BCC009	JD202	Unclassified	FT
Custodian	BCC010	JD204	Unclassified	FT
Custodian	BCC010	JD205	Unclassified	PT
Custodian	BCC010	JD206	Unclassified	FT
Planning & Zoning Director	BCC011	JD300	Unclassified	FT
Planning & Zoning Clerk	BCC012	JD301	Unclassified	FT
Economic Development Director	BCC013	JD303	Unclassified	FT
Community Development Grant Specialist 2	BCC024	JD304	Unclassified	FT
Recycling Promotion & Litter Prevention Coordinator	BCC025	JD105	Unclassified	FT
Dog Warden	BCC015	JD106	Unclassified	FT
Pound Keeper	BCC017	JD107	Unclassified	PT

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Emergency Management Agency Director	BCC021	JD104	Unclassified	FT
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Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-386**

Mr. Whiston made a motion to recess session at 10:04 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**Commissioner Castle is no longer in attendance**

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-387**

Mr. Davis made a motion to return to regular session at 12:40 p.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – CAPITAL  
IMPROVEMENT FUND 4111 (JAIL): 20-A-044**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account:

4111-0119-550720	Jail – Buildings	\$7,200.00
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Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea”...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS